Audit Senior / Audit Supervisor

Sherwood, Durban | Predominantly audit-focused

COMPLETED SAICA ARTICLES ESSENTIAL

The opportunity

Join an established professional accounting and auditing practice, with exposure to audit, accounting, financial reporting and compliance assignments.

This opportunity suits someone who has completed SAICA articles, enjoys the technical and practical aspects of audit work, and wants to build a long-term career in accounting and auditing. CA(SA) registration is not required, and applicants do not need to be pursuing the designation.

Responsibilities

Auditing & assurance

- Perform audit fieldwork and assist with engagements from planning through to completion.
- Prepare accurate audit working papers and supporting documentation; review financial records, reconciliations and supporting schedules.
- Identify audit findings, discrepancies and potential financial risks. Evaluate internal controls and recommend improvements where necessary.
- Complete audit assignments accurately and within agreed deadlines. Liaise with clients to obtain information and resolve audit queries.
- Assist with statutory audits, independent reviews and compliance-related assignments.

Accounting & financial reporting

- Prepare and review Annual Financial Statements, perform general ledger reconciliations and review accounting records.
- Ensure financial information is accurate, complete and compliant with relevant accounting standards.
- Assist with VAT, taxation and statutory compliance where required, and support clients with accounting queries and financial reporting requirements.

Client relationships & administration

- Maintain professional client relationships and communicate effectively with clients and colleagues.
- Manage assigned workloads, meet reporting deadlines, maintain accurate records and protect client confidentiality.
- Assist junior staff with technical queries and audit procedures where required.

What you'll bring

Qualifications & experience

- Completed SAICA articles - essential.
- A relevant accounting qualification, preferably a BCom Accounting degree or equivalent.
- Strong practical auditing experience gained within an accounting or auditing practice.
- Sound understanding of accounting principles, auditing procedures and financial reporting.
- Experience preparing Annual Financial Statements, with good knowledge of relevant accounting standards and audit documentation.
- Proficiency in Microsoft Excel and accounting software.

Useful additional experience

- CaseWare, Draftworx or similar audit packages would be advantageous.
- Exposure to NPO audits, donor-funded organisations or compliance reporting would be beneficial.

Skills & approach

- Excellent attention to detail and accuracy, with strong analytical and problem-solving abilities.
- Good technical accounting and auditing knowledge, and confidence taking responsibility for assignments.
- Ability to work independently and as part of a professional team.
- Strong organisation and time management, including working under pressure and meeting deadlines.
- Professional communication and client relationship skills.
- Integrity, professionalism and confidentiality, with a willingness to learn and develop.

Why consider this opportunity?

Work within an established professional practice and a technically experienced team. Gain exposure to a variety of audit, accounting and compliance assignments while strengthening your practical expertise.

Could this be your next step?

We are looking for someone who enjoys audit work, has solid hands-on audit experience and is comfortable taking ownership of assignments while contributing to the team.

Apply online at tpcsa.co.za
Read the role and submit your CV through the online application form.

Job reference: **TPCSA-AUDIT-9094**